



Neighborhood Grant Application

[THIS IS AN EXAMPLE COMPLETED APPLICATION]

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Do you need assistance with the application? Contact Community Development with questions regarding the application at: planning@burienwa.gov

The City provides funds, up to \$5,000 per project, and the neighborhood matches the City's contribution with local resources of volunteer labor, donated materials or professional services, or cash. The goal of the neighborhood matching fund is to encourage projects that foster community and create community improvements.

It is anticipated that the application will take between 2-8 hours to complete, depending on the level of detail provided.

1. APPLICANT INFORMATION (Neighborhood Project Coordinator)

Name:	Daytime Phone:
Address:	
City, State, Zip:	
Email:	

2. PRIMARY CONTACT PERSON (If Different)

Name:	Daytime Phone:
Address:	
City, State, Zip:	
Email:	

3. PROJECT & SITE INFORMATION

Street Address:

4. PROJECT COST

Option 1: Totals	
A. Burien Matching Funds Requested (if known)	\$
B. Total Project Cost (including volunteer labor and materials, this must meet or exceed request. <i>Note: volunteer time is valued at \$37.63/hour in the state of Washington</i>)	\$
Option 2: Total number of volunteer hours, including hours for follow-up maintenance	
C. Number of volunteer hours proposed	



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5. PROJECT CRITERIA

Indicate whether the project meets the following criteria:

Yes No

The project has approval from adjacent property owners.

The project will include participation from two or more Burien community members.

The project will provide a specific and direct benefit to the Burien community.

Burien residents will be involved directly in the planning and implementation of the project.

The project will be completed by the end of 2024.

The project will be low maintenance or maintained by volunteers.

The project will be located on publicly accessible property.

If you answered no to any of the above, please indicate why below:



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6. WORK PLAN

The information in this section may be provided partially or fully in an alternate format, such as a video submission, website, drawings/art, or an in person or recorded presentation. Alternative format submissions must contain responses to all the requested information, or the submission will be deemed incomplete.

Are you providing any of the information requested below in an alternate format? Select one or more of the following:

No

Yes, as an attachment to the application.

Yes, as a web link: _____

Yes, I would like to schedule a time to present my project to City staff.

Other: _____

A. Provide a description of the following: project location, overall project timeline, major steps in completing the project and how the neighborhood or neighbors will be involved in the project, and the number of volunteers.

Description:



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B. Provide a description of the proposed project, including how the project will benefit the Burien community. Provide specific examples of community benefits and describe who will benefit from the project.

Description:

